

CULWORTH PARISH COUNCIL

To: All Members of the Culworth Parish Council and West Northamptonshire Councillors

AGENDA

For the meeting of Culworth Parish Council

To be held at 7.30pm on Thursday 14th March 2024 in the Culworth Village Hall

Welcome to members and public.

1. Apologies received
2. Councillor declarations of interest & dispensations in the following agenda items
3. Receive minutes of the meeting held on **8th February 2024** as an accurate record of the Parish Council official acts and decisions
4. **Public Concerns** (prior notice to the Chair or the Parish Clerk is recommended)
5. **Matters Arising** from previous Parish Council minutes
 - 5.1 Ref 6.1: Removal of the goal posts from the former football field **DM**
 - 5.2 Ref 6.2: Chasing the order for Woodlands Trust trees (postpone to Oct 2024) **NG**.
 - 5.3 Ref 6.3: Update on the next Village Newsletter, finding a new Editor **AW**.
 - 5.4 Ref 7: Report back on village litter pick on Sat 2nd March
 - 5.5 Ref 11: Ordering of King Charles III portrait **GD**
6. **Report of a dog attack upon a person on Sun 3rd March**
7. **Update on the Culworth Hill Field Trust CHFT (cricket ground)**

Ref 8.1: Update on Culworth Hill Field Trust (CHFT): completion of Phase 1; return of surplus funds to the Parish Council.
8. **Update on Adult Gym and Children's Play Areas improvements**
 - 8.1 Ref 9.1: Receipt of final £8,181 of the Play Park HS/2 grant **GD**.
 - 8.2 Ref 9.2: Development of a Play Park joint Risk Assessment
 - 8.3 Ref 9.3: Consider quotation for child safety fencing from Paul Lewis (Moreton Pinkney)
 - 8.4 Ref 9.4: Update with regards temporary public safety signage **GD**
9. **Updates on the Parish Council Burial Ground (MR GD)**
10. **Correspondence received by Councillors**
 - 10.1 8 Feb: Email regards the online payment of the Hill Field lease agreement
 - 10.2 8 Feb: N-CALC Training on Microsoft 365
 - 10.3 12 Feb: N-CALC mini eUpdate 09/02 – WNC request for Gov.Uk web site rebrand
 - 10.4 12 Feb: WNC Planning explanation for their delays
 - 10.5 19 Feb: WNC consultation on plans to improve air quality
 - 10.6 19 Feb: WNC grants scheme to support debt, money & immigration advice
 - 10.7 19 Feb: N-CALC mini eUpdate 16/02 – Portrait of King (by 28 Mar); new model docs
 - 10.8 19 Feb: WNC cabinet's budget proposals 2024-25

- 10.9 19 Feb: 1 day closure of Banbury Lane on 22 February
- 10.10 19 Feb: N_CALC invite to Safer Communities event on 26 March near Towcester
- 10.11 19 Feb: Project Servability – new grant programmes
- 10.12 22 Feb: WNC update on traffic enforcement in Northamptonshire
- 10.13 22 Feb: The Rural Bulletin – fairer rural funding
- 10.14 26 Feb: N-CALC mini eUpdate 23/02 – Unitary Council Budgets; King portrait codes
- 10.15 26 Feb: WNC launches £260K grant scheme for local infrastructure organisations
- 10.16 7 Mar: Unity Bank account receives final part of HS/2 grant for Play Park

11. Planning (items available at wnc.planning-register.co.uk + Advanced Planning + Parish)

- 11.1** 2024/0930/TCA: works to 1x Horse Chestnut tree at The Stable Cottage, Culworth Road OX17 2AP.
- 11.2** 2024/0861/PNHPD: Whether prior approval reqd regards amenity impact for a proposed single storey rear extension at 7 Barley Hill OX17 2AR by 13 March.
- 11.3** 2024/1304/FULL: Conversion of outbuildings to form a single dwelling and associated garage and store at Culworth Fields, Weston Road OX17 2HN by 26 March.
- 11.4** 2024/0813/PA: Application for Prior Approval for an agricultural barn for the purpose of grazing livestock, storing machinery, grain and hay at Peas Furlong Cottage, Banbury Road OX17 2HL by 5 March.
- 11.5 2024/0315/TCA: tree work at Mountfield, High Street OX17 2BR to include removal of Leylandi, removal of Monkey Puzzle and removal of Ash tree. Pending.

12. Audit and Accounts

- 12.1 Ref 15.2: Clerk's registration with Pensions Regulator & PAYE
- 12.2 Ref 15.3: Update on VAT recovery for the Cricket field and Play Field expenditures
- 12.3 Ref 15.7: 24 Feb - Will Pryse of Complete Weed Control authorised to proceed in May
- 12.4 15.8: 15 Feb – One year contract conformed with Yu Energy for street light power
- 12.5 Ref 15.5: 24 Feb - AJR Electrical advised to proceed with Barley Hill lamp replacement
- 12.6 Ref 15.10: Updates to Parish Council Asset Register (+play equipment, bin & bench)
- 12.7 Ref 15.11: March interest rates available with Nationwide Building Society – proceed?
- 12.8 Consider increased dog bin charges 1st April 2024 onwards: £3.80 + VAT per bin weekly
- 12.9 Consider and approve the Parish Council payments listed below

13. Councillors' Comments

- 14. Date of next meeting: **Wednesday 11th April after the Annual Parish Meeting**

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND

Copies of all council papers are available for download at culworthparishcouncil.gov.uk

Gary Denby, Clerk to Culworth Parish Council



11 March 2024

Proposed payments for approval at the Parish Council Meeting

Description / Power	Amount	VAT	Total
N Trott rent under the 50 year lease for Hill Field 29/04/13, due by 1 st April annually, now by direct payment (email 8 Feb 2024)	£30.00		£30.00
Wave Water for Hill Field on behalf of the Cricket Club to Feb 2024	£13.94	-	£13.94
Marcus Young Environmental Services Invoice 4267 for 7x bins weekly 1 Apr 2023 to 31 Mar 2024.	£1,274	£254.80	£1,528.80
Gary Denby Parish Clerk gross remuneration and expenses (5 weeks) including home office expenses 8 Feb – 13 Mar	£285.20 £32.50	-	£317.70