

Culworth Parish Council

First Virtual meeting 19<sup>th</sup> May 2020 at 7pm

1. Councillors present: S. Rolt, A. Wilby, M. Koster, B. Leadbeater (landline), M. Rowling, N. Guinness. Mrs J. Rowling Clerk in attendance
2. Apologies for absence Cllr Mumford
3. Declarations of interest on agenda items None
4. OPEN MEETING- No Members of public present
5. Minutes of 10<sup>th</sup> March meeting agreed by all present and virtually signed.
6. To note:
  - a. Covid 19 virus- change in Government legislation. NO elections on 7<sup>th</sup> May. All councillors remain in post until May 2021. NO Annual General Meeting required. Officers will remain in post. Meetings must be held virtually at present. No Annual Parish Assembly allowed but Annual Report can be circulated.
  - b. Emergency Team Cllr Rolt, Wilby, Peter Coville and the Clerk set up to assist the residents with their needs. Request for volunteers resulted in village divided into small groups with a contact. Prescriptions collected, shopping collected. Emergency issues dealt with. Culworth linked with NCC coronavirus scheme and SNC. SOFEA provide free food parcels weekly for those in need.
  - c. SNC training for Clerk to be able to use Electronic planning equipment on 13<sup>th</sup> March 2020. Computer now set up. All equipment added to fixed assets.

- d. Local Government Reorganisation , formation of West Northants. Cllr Wilby reported on its embryonic state.
  - e. Highway matters
    - i. Barley Hill- broken drain- no further news
    - ii. Banbury Lane water constantly running across the road. Anglian Water have failed to solve the issue.
    - iii. Drift road potholes- no progress
  - f. Street lighting-no issues
  - g. Foliage obstructing Western Power lines- work carried out in March
  - h. Defibrillator checked 29<sup>th</sup> March, 12<sup>th</sup> May. No problems. Resuscitation course cancelled due to Covid 19. Will be reinstated when allowed.
  - i. Berry Hill Close tree issues. Tree Profiles attending to on 13<sup>th</sup> May with residents approval.Account awaited
7. K6 telephone box on The Green OX17 2BB.  
Residents request Parish Council to acquire this listed box from BT for £1. Box needs repair and painting. Handset, though working, is broken.To decide on its use when acquired but could be information point.Clerk to find out maintenance issues from Parishes with ownership. Adopt a box preferred.
8. Website- volunteer to act as webmaster.
9. Culworth Hill Field Trust update- circulated to members.To be circulated in forthcoming newsletter.
10. Finances
- a. Receipts and Payments for 2019-20 proposed adoption Cllr Rolt and seconded by Cllr Koster. No dissent. For inclusion in newsletter

- b. External audit forms agreed- please note the completion and public notice dates amended (attached).
- c. VAT reclaim for 2019-20 completed.
- d. Receipts
  - i. March2020 Western Power wayleave for 2019-20 £5.10
  - ii. SNC first half of precept received by BACS £11865
  - iii. HMRC VAT refund 2019-20=£1008.53
- e. Payments to note
  - i. 21 Mar Forge Coffee Hire £22.50+£4.50 VAT=£27 (001049)DM/BL
  - ii. DD Ionos Website April£12.99+£2.60=£15.59
  - iii. 29 April DD Ionos Website May £12.99+£2.60=£15.59
  - iv. 6/5NCALC Annual subscription+Data Protection Officer fee £272.78 (1050)DM/BL
  - v. EON Unmetered supply 01/01-31/03 £321.98+£16.10=£338.08 (1051)DM/BL
  - vi. Texprep Newsletters (55) £25.60
  - vii. and-Printing booklet £9.20=£34.80(1052)DM/BL
  - viii. Roger Smith
    - 1. Mowing Burial Ground 24/3,1,8,15,22 and 29 April £132,
    - 2. Strimming BG 26 /3 and 17/4=£30
    - 3. Recreation Field 24/3 and 15/4=£110
    - 4. Total £272 (1053)DM/BL
  - ix. Clerk's expenses Zoom account for one year £143.88+VAT

- x. renewal insurance premium from 1/6/20-31/5/2021 with Came and Co £364.65
- xi. Anglian Water 16/2-15/3 £3.80

- f. Current account £18378.89 ( no outstanding cheques)
- g. Deposit account £9147.68
- h. Electronic banking Cllr Leadbeater recommended Unity Bank as would allow one person to pay accounts . Council could specify the limit on amount per month before further approval obtained. There is a monthly fee. Clerk to gain further information.

11. PLANNING

- a. Applications- none
- b. SNC decisions
  - i. S/2019/01777/FUL Conversion of barn and demolition of others for new dwelling. Butts Farm Banbury Lane Approved

12. Correspondence emailed and included

- a. NCALC weekly update including Government Legislation regarding meetings
- b. NCALC emergency briefings 1-6 now finished
- c. NCC Coronavirus updates
- d. Clerks Councils Direct

13. Any other business for July 14<sup>th</sup> 2020 meeting.  
None

14. Meeting closed 7.28pm