

CULWORTH PARISH COUNCIL

MINUTES OF MEETING HELD ON TUESDAY 15TH NOVEMBER 2022 AT 7.30PM IN VILLAGE HALL

1. Present: Cllr A. Wilby, M. Koster, D. Mumford, M. Rowling, John Mullins Blyth, and N. Guinness. WNC A. Eastwood and the Clerk Mrs JM Rowling.
2. Apologies for absence S Rolt (annual leave)
3. Members of public present None
4. OPEN MEETING- None
5. Minutes of July meeting. No meeting took place in September due to notice of meeting during official period of mourning following HM Queen Elizabeth death and funeral.
6. Matters arising - speeding through village. Cllr Rolt is willing to change location of VAS. Clerk, following majority decision, to write to WNC P. Larratt and Eastwood requesting consideration for 20mph signs considering school and elderly population.
7. Asset mapping. Mrs Wilby webmaster and Mrs K Smith to transfer to website. Other areas of land to consider. Mrs Smith to be encouraged to attend PC meeting to demonstrate the mapping.
8. Complaints procedure – proposed by Cllr Rowling and seconded Cllr Koster to accept without amendments and signed by Chair
9. GDPR- Proposed by Cllr Koster and seconded by Cllr Mullins Blyth, councillors all in favour.
10. Community Park- Cllr Mullins Blyth reported that 3rd estimate now in. Work in progress
11. Report from West Northants Council A. Eastwood
 - a. Budget reassessment with likely overspend
 - b. Museum of leathercraft now in new museum in Guildhall under guidance of David Barrow.
 - c. Levelling up process of £45m
 - i. Setting up Maggies centre to assist patients and families with cancer
 - ii. Upgrading Talavera Weston Favell
 - d. HS2 issues of flooding at Lower Thorpe. Marston and also part of Greatworth Road on B4525. Notice to all residents via website, newsletter and contact list Gary Pettit HS2 Marshall could champion problems highlighted to him.
 - e. Boundary review- possible changes in Silverstone division with reduction of councillors from 3 to 2 and possible loss of some villages.
12. Platinum wood update 210 trees received and planted in concentric circle on plot of land down the concrete road gifted by Charles and Sophie Buckley. Special thanks given to Cllr Rowling for working out the concentric circle and for David and Kate Smith and setting out and planting. A number of other residents ably assisted in adding to the Queens Green Canopy on Sunday 13th November after Remembrance Service. Specimen tree to be generously given for the centre. Plaque to be erected.
13. Culworth Hill Field Trust- report tabled. Work on phase 1 on Cricket field proceeding to date.
14. HS2 Ltd as above
15. Clerks contract and advertisement duly signed. Cllr Koster to work out advertisement. For inclusion in Update in December.
16. Defibrillator- new pads and battery are ordered. Cllr Mullins Blyth to consider possible relocation and also to organise Emergency First Aid Training possibly using Stuart Pickwick
17. FINANCE
 - a. BUDGET 2023-4 draft proposals circulated. After discussion, it was agreed that Cllr Wilby will provide a suitable form for Newsletter December/Jan . More finance

figures will be available in January to allow confirmation. WNC request Precept in mid-January 2023

- b. Receipts
 - i. Second half precept September £12,500.
 - ii. Cricket field account-
 - 1. £6000 Culworth Cricket Club,
 - 2. Culworth Village Hall Trustees. £14000
 - 3. Sport England
- c. To note Payments.
 - i. August Roger Smith mowing £95
 - ii. Yu sensors 13.22 + 0.66 VAT
 - iii. Yu unmetered supply £58.88 +£2.94
 - iv. Mrs JM Rowling salary etc Apr – June£1496.26
 - v. September Cartwright Landscapes £63 + VAT£12.60
 - vi. Texprep Newsletters £40.10
 - vii. Parish online £40+£8 VAT
 - viii. Yu unmetered sensors £13.16+0.66
 - ix. Yu unmetered lights £58.22 +£2.91
 - x. Wave £20.32
 - xi. Mrs Rowling Clerks salary June – Sept £1496.26
 - xii. HMRC July -Sept £323.60
 - xiii. Bank charges July -Sept £18
 - xiv. October YU energy Sensors £13.05 +0.65
 - xv. Yu energy Lights ££60.54 +£3.03
 - xvi. Texprep Newsletter etc £56.42+0.42
 - xvii. Cartwright landscapes £126+£25.20
 - xviii. Roger Smith mowing £95
 - xix. Verde Sports Cricket nets part payment £4634.69 +£926.94
 - xx. Cumbria Clock church clock annual service £185+£37
 - xxi. November Total Play £38110 +£7622
 - xxii. Yu sensors £13.83+0.69
 - xxiii. Yu unmetered supply £66.66+£3.33
 - xxiv. Cartwright landscapes October £63+£12.60
 - xxv. JPGMKLTD Cricket field £1500 +£300
 - xxvi. NCALC CIL Course £38+£7.60
 - xxvii. Roger Smith Burial Ground hedge £125
 - xxviii. KDK Archaeology plan cond £434+£86.60
 - xxix. Texprep amended invoice colour newsletters £122.10
 - xxx. RBL poppy wreath £20Section 137
 - xxxi. Citizens Advice donation £100 Sect 142
- d. Agreed by Finance Cttee Bank statements attached and above. All transactions approved by Council after proposal by Cllr Koster and seconded Cllr Mullins Blyth
- e. Current account£43199.51 including £30000 for CHFT .
- f. Audit 2021-2. Audit by PKF Littlejohn was not completed by 30/9. Notice displayed as required. Audit completed on 5th Nov but not yet signed off.
- g. Culworth Cricket Field account £6249.57
- h. Culworth Community Park nil

18. PLANNING

a. Applications

- i. WNS/2022/1801/FUL The Old Rectory Queens Street Culworth OX17 2AT
Minor roofing alterations and drainage improvements to the rear of property.
- ii. WNS/2022/1802/LBC The Old Rectory Queens Street Culworth OX17 2AT
Minor roofing alterations and drainage improvements to the rear of property.

<u>WNS/2022/1701/TCA</u>	Warden House The Green Culworth OX17 2BB	T1 - Apple Tree Reduce by 3 metres, remove re-growth. T2 - Apple Tree Reduce by 1:5 metre Front garden. 1) Two Lawsons left hand side of driveway, to reduce both stems to previous height at circa 5m. 2) Norway Maple. Remove lowest three branches growing over garden side to source.. 3) Cherry. Remove tree to ground level. 4) Three Hollies. Remove small sub stem growing towards/over bins/outbuilding to base of first tree and reduce back growth on site side by circa 1-1.5m 5) Cherry. Remove sub stem growing towards/over outbuilding/oil tank to base including Apple stem emanating from base of tree. Rear garden 6) Cherry (far right hand corner of garden). Lift all round to circa 3m and remove basal suckers. 7) Holly	16/08/2022	Pending
<u>WNS/2022/1672/TCA</u>	Mountfield High Street Culworth OX17 2BE			

		(rear of garage). Reduce by circa 2m and trim all round to compact.
<u>WNS/2022/1384/FUL</u>	Agricultural barn off Banbury lane Culworth	Change of use for an existing agricultural building to an 'off- grid' eco holiday let.

- b. Decisions WNC None received
- 19. Correspondence emailed
 - a. NCALC updates
 - b. WNC information
 - c. Magazine Clerks Council Direct
- 20. Any other business for 17th January 2023 meeting. None
- 21. Date of next meeting 17th January 2022
- 22. Meeting closed 8.12pm