

# CULWORTH PARISH COUNCIL

To: All Members of the Culworth Parish Council and West Northamptonshire Councillors

## AGENDA

### A meeting of Culworth Parish Council

To be held at 7pm on Thursday 14<sup>th</sup> November 2024 in the Culworth Village Hall

Welcome to members and public.

1. Apologies received
2. Councillor declarations of interest & dispensations in the following agenda items
3. Receive minutes of the meeting held on **12<sup>th</sup> September 2024** as an accurate record of the Parish Council official acts and decisions
4. **Public Concerns** (prior notice to the Chair or the Parish Clerk is recommended)
5. **Matters Arising** from previous Parish Council minutes
  - 5.1 Ref 4.2: Consideration of the siting of the football nets on the field over the winter
  - 5.2 Ref 5.5: Clerk's letter to Tree Tops requesting an update to their previous reporting **GD**
  - 5.3 Ref 5.6: Update on The Hill Field signage for Entrance / Exit **CR**
  - 5.4 Ref 5.8: Completion of outstanding burial ground registrations (Brookes; Marshall)
6. **Consider the Safety Inspection report from The Play Inspection Company**
  - 6.1 State of equipment is good – nothing is dangerous, or in need of significant repair
  - 6.2 Suggestions with regards signage – both Play and Gym areas
  - 6.3 Suggestions with regards the wooden gates and fencing – a low risk of entrapment
  - 6.4 Other small issues
7. **Consider Clerk's report-back from N-CALC AGM (May 2025 elections prep'ns) alongside N-CALC's 2024 Membership Survey results**
8. **Consider Parish Council meeting dates for 2025 (7 or 8 or 10 meetings)**
9. **Report-back on HS/2 liaison Group meeting on 25 October - SR**
10. **Correspondence received by Councillors**
  - 10.1 18 Sep: N-CALC mini eUpdate 13/09 – Local Plan delay; N-CALC membership survey
  - 10.2 18 Sep: Reduction of cricket field boundary fence over-growth by MR
  - 10.3 23 Sep: WNC September newsletter from your OPFCC
  - 10.4 23 Sep: WNC Town & Parish Briefing Edition 28
  - 10.5 23 Sep: WNC Plan to improve social housing services
  - 10.6 23 Sep: N-CALC mini eUpdate 20/09 – Local elections 2025; Tesco applications
  - 10.7 23 Sep: WNC New mountain bikes provide further opportunities to try cycling
  - 10.8 23 Sep: WNC Council Director and Monitoring Officer announces retirement
  - 10.9 1 Oct: WNC Community engagement – Pharmaceutical needs assessment
  - 10.10 1 Oct: WNC Lifeline transport service set to expand thanks to funding
  - 10.11 1 Oct: N-CALC eUpdate Sep/Oct – **Membership survey results**
  - 10.12 1 Oct: WNC Wantage Park pre-planning consultation
  - 10.13 3 Oct: Rural services Network: bulletin with funding digest
  - 10.14 7 Oct: WNC market Square grand opening Sat 19 October

- 10.15 7 Oct: N-CALC mini eUpdate 04/10 – Building beautiful places
- 10.16 7 Oct: WNC successful in defending appeal against major housing offences (HMOs)
- 10.17 9 Oct: Sovereign Compliance: No win No fee (safety of children in school playgrounds)
- 10.18 14 Oct: New Parish Council **Financial Regulations (2024)** from CALC
  
- 10.19 30 Oct: Proposed **meeting dates for 2025** (avoiding Thu Film Club in village hall)
- 10.20 30 Oct: WNC extends bluetongue restrictions
- 10.21 30 Oct: WNC newsletter from PFCC
- 10.22 30 Oct: WNC residents urged to access vital winter financial supported
- 10.23 30 Oct: WNC changes to parish boundaries taking effect in 2025 elections
- 10.24 30 Oct: WNC health and well-being survey 2024, by 9 Dec 2024
- 10.25 30 Oct: N-CALC mini eUpdate 25/10 – Pay award announced
- 10.26 30 Oct: WNC purchase of iconic Corn Exchange completed
- 10.27 30 Oct: N-CALC Training Newsletter- responding to planning applications 8 November
- 10.28 30 Oct: WNC: Thousands celebrate Market Square grand reopening
- 10.29 30 Oct: WNC: Town & Parish Briefing Edition 29
- 10.30 30 Oct: WNC new developments sites thanks to more government funding
- 10.31 30 Oct: N-CALC mini eUpdate 18/10/10 – NALC website

**11. Arrangements of a working party to install the native species hedgerow**

**12. Possible positioning of goal post(s) on The Hill Field**

**13. Updating the Standing Orders to include a revised Complaints procedure**

**14. Planning (items available at [wnc.planning-register.co.uk](http://wnc.planning-register.co.uk) + Advanced Planning + Parish)**

- 14.1 2024/5131/PND: Prior notification determination for a general purpose agricultural building to store fodder and implements, including winter housing for livestock at Culworth Grounds Farm, Banbury Lane OX17 2HW. No consultees.
- 14.2 2024/4814/TCA: Reduction to 1x silver birch at Westward Cottage, High Street OX17 2BD by 15 Nov.
- 14.3 2024/4270/FULL: Addition of 5 solar panels to south facing side or rear extension. Battery storage to be installed in garage at Old Wells, The Green OX17 2BB by 18 Oct.
- 14.4 2024/3779/TCA: Reduce canopy of 1x Beech tree at 1 Queens Street OX17 2AT. No Objections 1 Oct.
- 14.6 2024/2800/OUT: Extension to existing barn to form living accommodation for pub owners and / or staff at The Red Lion, High Street OX17 2BD by 1 July. Councillors supported this application. Pending.
- 14.6 2024/2589/FULL: New agricultural barn, new track and access to land adjacent to Peas Furlong, Sulgrave Road by 14 June. Councillors Objected to this application on grounds of its dangerous access on the brow of a hill within a National Speed Limit (60 mph) area. Pending.
- 14.7 2024/2101/FULL: Construction of 4 bedroom dwelling, double garage and vehicle access on land adjacent to Barley Hill, Sulgrave Road. Supported by Council. Approved 18 Sep.

**15. Audit and Accounts**

- 15.1 27 Sept: Received 2<sup>nd</sup> half Precept of £19,000; current account balance £39,449.68
- 15.2 17 Oct: Received VAT reclaim for 2023024 of £15,723.48, current balance £55,033.93
- 15.3 Received National Grid Wayleave for Culworth school transformer enclosure: £5.10

- 15.4 Consider Parish accounts review for Q2-Q3 Apr – Sep 2024  
 15.5 Consider use of cloud-based Scribe for PC accounts and burial ground invoicing  
 15.6 Review of Clerk hours expended for Q1-Q3 Jan – Sep 2024

**15.6 Consider findings of External Auditor’s report for 2023-24**

**15.7 Adoption of the new NALC Parish Council Financial Regulations (2024)**

- 15.8 Consider a **first draft budget** for 2025-26  
 15.9 Consider the renewal of the electricity contract with Yu Energy, from 8 Feb 2025  
 15.10 Receive quotation from AJR for replacement street light outside of the Old rectory: £795  
 15.11 Consider and approve the Parish Council payments listed below.

**16. Items for the next Parish Council agenda**

17. Date of next meeting: **Thursday 9<sup>th</sup> January, 7pm (set Precept)** in the village hall.

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND**

Copies of all council papers are available for download at [culworthparishcouncil.gov.uk](http://culworthparishcouncil.gov.uk)

Gary Denby, Clerk to Culworth Parish Council



11 November 2024

Proposed payments for approval at the Parish Council Meeting

Description / Power	Amount	VAT	Total
<b>Cartwright Landscapes</b> mowing of Greens and other areas on 2 <sup>nd</sup> , 23 <sup>rd</sup> September (C45686) and 25 <sup>th</sup> October (C45784) <i>Open Spaces Act 1906, ss.9 and 10</i>	£133.50 £66.75	£26.70 £13.35	£240.30
<b>Roger Smith</b> mowing of Burial Ground 12 Sep; strim BG 13 Sept; Mow-strim Play Park 12 Sept (Inv 775); mow BG 3 <sup>rd</sup> & 23 Oct; strim BG 17 Oct; Mow-strim Play Park/Gym 3 Oct (Inv 788) <i>Open Spaces Act 1906, ss.9 and 10</i>	£90.00 £114.00	- -	£204.00
<b>The Play Inspection Company</b> safety inspection report 2 Nov 2024 <i>Open Spaces Act 1906, ss.9 and 10</i>	£175.00	£35.00	£210.00
<b>Cumbria Clock Company</b> service of Parish Church clock 1 Nov 2024 <i>Parish Councils Act 1957, s.2</i>	£185.00	£37.00	£222.00
<b>Gary Denby</b> Parish Clerk gross remuneration and expenses (9 weeks) including home office expenses 12 Sep – 13 Nov 2x A3 laminated posters for Play Park <i>Local Government Act 1972 Appointment of Staff s.112</i>	£582.12 £64.35 £2.00	-	£648.47
<b>Yu Energy</b> Street lighting electricity charges 01 – 30 Sep 2024 (DD) 43.5 p/day standing; 27.08 day 27.08 night p/kWh (Inv 02004977) <i>Highways Act 1980, lighting functions s.98</i>	£101.11 £14.35	£5.06 £0.72	£121.24
<b>Yu Energy</b> Street lighting electricity charges 01 – 31 Oct 2024 (DD) 43.5 p/day standing; 27.08 day 27.08 night p/kWh (Inv 02079218) <i>Highways Act 1980, lighting functions s.98</i>	£109.24 £15.11	£5.46 £0.76	£130.57