

## CULWORTH PARISH COUNCIL

Minutes of meeting held on Tuesday July 20<sup>th</sup> 2021 at 7pm in Culworth Village Hall (social distancing but no masks)

1. Councillors present: A. Wilby (Chairman), D. Mumford, M. Koster and J. Mullins Blyth. The Clerk Mrs J.M. Rowling was in attendance
2. West Northants unitary Authority Cllr Alison Eastwood present
3. Apologies for absence. Cllrs Rolt and Guinness- annual leave, Cllr Rowling prior meeting of PCC.
4. Members of public present - 3
5. Open Meeting
  - a. Cricket field and ownership responsibilities
  - b. Pump in Butts Close - volunteer to assist with repair. All costs must be paid for by PC.
  - c. Speeding traffic. VAS signs long awaited could aid this.
6. Declaration of interests of Councillors present- NONE
7. Minutes of meetings on 18<sup>th</sup> May and Planning meeting 8<sup>th</sup> June after correction of Culworth Community Park were proposed as correct by Cllr Mumford and seconded Cllr Mullins Blyth. All agreed and signed by the Chairman.
8. Any matters arising not on agenda - None
9. Clerk's notices
  - a. Seat in memory of Dave Lewitt now fixed on Village Green
  - b. Waymarkers outstanding. Stile in cricket field replaced.
  - c. New litter bin awaited for Eydon turn
  - d. Burial Ground pier awaiting repair. Cllr Mumford in charge
  - e. Light over defibrillator in process of repair. Although on school property and not part of defibrillator, Cllrs Mumford and Rolt agreed that Parish Council will pay for repair.
  - f. Sulgrave Road bus shelter in process of repair
  - g. Rough grass areas scheduled by mowing by Parish Council term contractor
  - h. Culworth Lockdown party changed to Sunday 12<sup>th</sup> September following Culworth 5 miler.
  - i. HS2 updates via their website or online meetings.
10. Byfield Medical Centre- representative on Patients Participation Group. Madeline Green agreed.

11. Website update Cllr Wilby stated that the new website was [www.culworthparishcouncil.gov.uk](http://www.culworthparishcouncil.gov.uk).
12. Culworth Hill Field Trust update - report attached to minutes. Noted Public meeting on 4<sup>th</sup> September 10am for residents to speak to members of Culworth Village Hall, Culworth Hill Field Trust and Culworth Cricket Club. Public meeting to decide whether to sell Village Hall once new Community Building is erected is on Saturday 18<sup>th</sup> September 2021 at 10.30am. August/September Newsletter to contain the official notices from Culworth Village Hall trustees.
13. Culworth Community park report. The subgroup of 3 were thanked for their report. It was agreed that
  - a. The Council receives the updated report from the subgroup and notes the progress and next steps identified
  - b. That the Finance Subcommittee is requested to meet and agree a budget to support their work. Cllrs Koster and Mullins Blyth to be invited to sit in.
  - c. That the Parish Council notes that Cllr Mullins Blyth has stepped down from the team because of HS2 conflict of interest rules. The team now comprises of Cllrs Koster, Karen Mullins Blyth and Madeline Green
14. Telephone box restored by volunteers of Simon Theobald, Bob Proberts and John Mullins Blyth with paint provided by Parish Council. Suggestions for use include moving the defibrillator, clothing bank, food bank, information point, library. Way forward. Requests for use for newsletter.
15. FINANCE
  - a. External audit in progress. Notice of Audit on Parish Noticeboard and on website
  - b. Internal audit
  - c. VAT reclaim for 2020-21 with HMRC
  - d. Receipts
    - i. Western Power Wayleave £5.10
  - e. Payments made since last meeting by BACS
    - i. Came and Co Annual Insurance £593.69
    - ii. Wave water supply to Pavilion £11.61 (16/2-15/5)
    - iii. 2Commune for change of website using gov.uk £324
    - iv. Bank commission 5/3-3/6 £18

- v. Prysebros Annual Weed control £755 +£151VAT=£906
  - vi. Texprep Printing, Newsletter and Culworth Summer party invitation £197.01+£1.32VAT=£198.33
  - vii. Cartwright Landscapes Mowing March April May The Green and other areas £300 +£60.00VAT=£360
  - viii. Roger Smith Mow Burial Ground, Recreation Field May £151
  - ix. Simon Theobald Gold Paint for telephone box £20.48+£4.10=£24.58
  - x. HMRC 1st payment £260
  - xi. Texprep Printing Culworth in Bloom certificates £13.90 +£2.78=£16.68
  - xii. NCALC Internal Audit payment for 2021-22= £285
  - xiii. Direct debit Yu energy £62.52 and £13.64 for June 2021
  - xiv. Clerks salary April to June £1294.65 and expenses of office £533.99 =£1826.64
  - xv. Cartwright Landscapes for June The Green, Mowing the mound, Cricket field wall, Cricket Field perimeter and section downhill towards Eydon £618+£103VAT=£618
  - xvi. Roger Smith Mow Burial Ground June including strimming £125, Recreation Field £110=£235
  - xvii. West Northants Unitary Council Parish Council election May 2021 £1733.42
- f. Current account£32164.56

16.Planning None

17.Correspondence. Emailed updates from NCALC.

- a. Mrs Ruby Humphrey will celebrate her 100<sup>th</sup> birthday on July 26<sup>th</sup>. Cllr Rowling to present her with card and flowers. She is the last person living in Culworth who was in Second World War as a land girl.

18.Any other business for September 21st meeting Platinum Jubilee which Culworth Community group would liaise with village groups and the church

19. Meeting closed 7.50pm