

CULWORTH PARISH COUNCIL

To: All Members of the Culworth Parish Council and West Northamptonshire Councillors

AGENDA

For the meeting of Culworth Parish Council

To be held at 7.30pm on Thursday 8th February 2024 in the Culworth Village Hall

Welcome to members and public.

1. Apologies received
2. **Co-option of up to two Parish Councillors**
3. Councillor declarations of interest & dispensations in the following agenda items
4. Receive minutes of the meeting held on **11th January 2024** as an accurate record of the Parish Council official acts and decisions
5. **Public Concerns** (prior notice to the Chair or the Parish Clerk is recommended)
6. **Matters Arising** from previous Parish Council minutes
 - 6.1 Ref 5.2: Removal of the goal posts from the former football field **AW**.
 - 6.2 Ref 6.1: Chasing the order for Woodlands Trust trees (postpone to Oct 2024) **NG**.
 - 6.3 Ref 6.2: Update on the next Village Newsletter, finding a new Editor **AW**.
 - 6.4 Ref 9: HS/2 local construction update on 18th January at The Forge coffee shop
7. **Village Litter Pick on Sat 2nd March 2024 (14 sets from WNC)**
8. **Update on the Culworth Hill Field Trust CHFT (cricket ground)**
 - 8.1 Ref 5.1: Update on Culworth Hill Field Trust (CHFT): its election of a new Chairman and the return of Phase 1 surplus funds to the Parish Council **AW GD**.
 - 8.2 Ref 6.1: Update on concluding the CHFT account; return of unused funds for Phase 2
9. **Update on Adult Gym and Children's Play Areas improvements**
 - 9.1 Ref 6.3: Update on applying for the final part of the Play Park HS/2 grant **GD**.
 - 9.2 Ref 6.4: Development of a Play Park joint Risk Assessment (meeting TBA)
 - 9.3 Ref 6.5: Consider quotation for child safety fencing from Paul Lewis (Moreton Pinkney)
 - 9.4 Ref 6.6: Update with regards temporary public safety signage **GD**
 - 9.5 Return CPC funds to Parish Council; closure of project's bank account 20425856
10. **Updates on the Parish Council Burial Ground (MR GD)**
11. **New official portrait of King Charles III to be available to Parish Councils**
12. **H/S 2 local construction development (15th Dec; Forge Coffee on Thu 18 Jan)**

13. **Correspondence received by Councillors**

- 13.1 13 Jan: N-CALC mini eUpdate 12/01 – Open letter from NALC Chair
- 13.2 24 Jan: WNC invite to a Tree Strategy workshop on 13th Feb (in person / Zoom)
- 13.3 24 Jan: HS/2 Liaison Group report back from 15th Dec 2023 (SR attended)
- 13.4 24 Jan: WNC Cabinet approval for their office optimisation plans!
- 13.5 24 Jan: N-CALC mini eUpdate 19/01 – Royal Portrait of His Majesty the King
- 13.6 29 Jan: WNC Town & Parish briefing – Jan 2024
- 13.7 29 Jan: N-CALC mini eUpdate 26/01 – Procurement £30K; **S137 expenditure limit** (£10.81 * 182 tax base = £1,967 limit for Culworth for 2024-25)

14. **Planning (items available at wnc.planning-register.co.uk + Advanced Planning + Parish)**

- 14.1 2024/0315/TCA: tree work at Mountfield, High Street OX17 2BR to include removal of Leylandi, removal of Monkey Puzzle and removal of Ash tree. Pending.
- 14.2 2023/7582/TCA: tree work at 1 Queens Street OX17 2AT to fell Cherry tree whose roots lifting slabs next to buiding and interfering with drains. No Objections 22 Jan 24.
- 14.3 WNS/2024/0179/TCA: Tree work at Culworth House, Queens Street OX17 2AT to include fell of one pine tree in Conservation area. No Objections 17 Jan 24.
- 14.4 WNS/2023/6671/FUL-LBC: Partial demolition of existing garage and its replacement with an extension housing a ground floor bedroom at Myrtle Cottage, Sulgrave Road OX17 2AP by 5 Oct. Approved 28 Nov 23.

15. **Audit and Accounts**

- 15.1 Parish Council **Precept for 2024-25** acknowledged to be at **£38,000** on 24 Jan 2024, for an electorate tax base of 182 on 24 Jan (est £20.90 per Band D household).
- 15.2 Ref 11.1: Clerk's contract of employment; registration with Pensions Regulator& PAYE
- 15.3 Ref 6.1: Update on VAT recovery for the Cricket field and Play Field expenditures
- 15.4 Ref 11.4: Transfer of Burial Grounds feet back to Parish Accounts; closure of this saver account
- 15.5 Update on Parish Council street lighting, approval of AJR Electrical quotation for No3 outside 16 Barley Hill to replace lamp or replace head ££295 oe £653 + VAT.
- 15.6 Request to update WNC on all electrical verge assets (lighting, speed sign...)
- 15.7 Receive quotation for path & verge spraying 2024: **Complete Weed Control £866.40**
Weed control to areas in the village as done in the past
 - *Culworth Paths - Footpath alongside the pub, around the bus shelter, path up past school and gravel area in the cemetery.*
 - *Castle site - the castle moat for nettle and other weeds. Uncut field area for large docs*
 - *Cricket And Football areas - Spraying off nettle and docs around the edges of the fields*
- 15.8 Receive revised quotations for street lighting electricity renewal from Yu Energy via Clear Utility Solutions with N-CALC group discount: for 1 year only £1,891 + VAT; for 2 years at £1,787 pa; for 3 years at £1,765 pa. [Q1-Q3 £708; 24-25 Budget at £1,100]

- 11.8 Consider Yu energy street lighting electricity contract for 36 months at £5,046.53 pa at 43 p/day standing; 30.56 p/kWh [current annual renewal was
- 11.9 Ref 12.8: Updates to the Parish Council Asset Register (+play equipment, bin & bench)
- 11.10 Ref 12.9: Consider options for gaining interest on reserve monies
- 11.11 Consider and approve the Parish Council payments listed below
13. **Councillors' Comments**
14. Date of next meeting: **Wednesday 14th March**

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND

Copies of all council papers are available for download at culworthparishcouncil.gov.uk

Gary Denby, Clerk to Culworth Parish Council



2 February 2024

Proposed payments for approval at the Parish Council Meeting

Description / Power	Amount	VAT	Total
AJR Electrical for new LED head on wooden post outside No4 Butts Close; also install new LED lamp on lamp on corner of Puzzle Cottage	£708.00	£141.60	£849.60
Texprep printing of January newsletter x60	£25.00		£25.00
Gary Denby Parish Clerk gross remuneration and expenses (4 weeks) including home office expenses 11 Jan – 7 Feb plus reimbursement of British legion cheque	£228.16 £26.00 £25.00	-	£279.16
<i>Yu Energy Street lighting electricity charges 01 – 31 Jan 2024 (DD)</i> 62.8 p/day standing; 18.8 day 13.9 night p/kWh	£82.44 £15.03	£4.12 £0.75	£102.34