

## CULWORTH PARISH COUNCIL

You are summoned to attend a virtual meeting of the Parish Council on Tuesday 19<sup>th</sup> May 2020 at 7PM. If you are unable to attend, please notify the Clerk on [culworthparishcouncilclerk@gmail.com](mailto:culworthparishcouncilclerk@gmail.com) or 01295760571

<https://us02web.zoom.us/meeting/register/tZ0sfuysqjsuHdx8XkcvaZGjo8g8DFkBVImH> **ID 891 9544 0478**

This link enables those using pc and mobile devices to access the meeting.

If phoning from landline, call this number: **+44 203 481 5240**

And follow the instructions, you will need the meeting ID above.

Members of the public and Councillors are advised that under the Openness of Local Government Bodies Regulations 2014, members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the meeting not being disrupted

12<sup>th</sup> May 2020

Josephine Rowling

Clerk to Parish Council

### Agenda

1. Councillors present
2. Apologies for absence
3. Declarations of interest on agenda items

4. OPEN MEETING- Member of public can raise issues by using the meeting link. The Chair will invite you to address the meeting.
5. To confirm the Minutes of 10<sup>th</sup> March meeting
6. To note:
  - a. Covid 19 virus- change in Government legislation. NO elections on 7<sup>th</sup> May. All councillors remain in post until May 2021. NO Annual General Meeting required. Officers will remain in post. Meetings must be held virtually at present. No Annual Parish Assembly allowed but Annual Report can be circulated.
  - b. Emergency Team Cllr Rolt, Wilby, Peter Coville and the Clerk set up to assist the residents with their needs. Request for volunteers resulted in village divided into small groups with a contact. Prescriptions collected, shopping collected. Emergency issues dealt with. Culworth linked with NCC coronavirus scheme and SNC. SOFEA provide free food parcels weekly for those in need.
  - c. SNC training for Clerk to be able to use Electronic planning equipment on 13<sup>th</sup> March 2020. Computer now set up. All equipment added to fixed assets.
  - d. Local Government Reorganisation , formation of West Northants. Cllr Wilby
  - e. Highway matters
    - i. Barley Hill- broken drain- no further news
    - ii. Banbury Lane water constantly running across the road. Anglian Water have failed to solve the issue.
    - iii. Drift road potholes- no progress

- f. Street lighting-
  - g. Foliage obstructing Western Power lines- work carried out in March
  - h. Defibrillator checked 29<sup>th</sup> March, 12<sup>th</sup> May. No problems. Resuscitation course cancelled due to Covid 19. Will be reinstated when allowed.
  - i. Berry Hill Close tree issues. Tree Profiles attending to on 13<sup>th</sup> May with residents approval.
7. K6 telephone box on The Green OX17 2BB.  
Residents request Parish Council to acquire this listed box from BT for £1. Box needs repair and painting. Handset, though working, is broken. To decide on its use when acquired but could be information point.
8. Website- volunteer to act as webmaster required.
9. Culworth Hill Field Trust update
10. Finances
- a. Receipts and Payments for 2019-20 to be approved.(attached)
  - b. External audit forms to be completed- please note the completion and public notice dates amended (attached).
  - c. VAT reclaim for 2019-20 completed.
  - d. Receipts
    - i. March2020 Western Power wayleave for 2019-20 £5.10
    - ii. SNC first half of precept received by BACS £11865
    - iii. HMRC VAT refund 2019-20=£1008.53
  - e. Payments to note

- i. 21 Mar Forge Coffee Hire £22.50+£4.50  
VAT=£27 (001049)DM/BL
  - ii. DD Ionos Website April £12.99+  
£2.60=£15.59
  - iii. 29 April DD Ionos Website May £12.99+  
£2.60=£15.59
  - iv. 6/5NCALC Annual subscription+Data  
Protection Officer fee £272.78  
(1050)DM/BL
  - v. EON Unmetered supply 01/01-31/03  
£321.98+£16.10=£338.08 (1051)DM/BL
  - vi. Texprep Newsletters (55) £25.60
  - vii. and-Printing booklet  
£9.20=£34.80(1052)DM/BL
  
  - viii. Roger Smith
    - 1. Mowing Burial Ground 24/3,1,8,15,22  
and 29 April £132,
    - 2. Strimming BG 26 /3 and 17/4=£30
    - 3. Recreation Field 24/3 and 15/4=£110
    - 4. Total £272 (1053)DM/BL
  - ix. Clerk's expenses Zoom account for one  
year £143.88+VAT
  - x. To renew insurance premium from 1/6/20-  
31/5/2021 with Came and Co £364.65
  - xi. Anglian Water16/2-15/3 £3.80
  
  - f. Current account £18378.89
  - g. Deposit account £9147.68
  - h. To confirm Clerk to try to set up electronic  
banking Cllr Leadbeater to comment
11. PLANNING
- a. Applications- none
  - b. SNC decisions

- i. S/2019/01777/FUL Conversion of barn and demolition of others for new dwelling.  
Butts Farm Banbury Lane Approved
- 12. Correspondence emailed and included
  - a. NCALC weekly update including Government Legislation regarding meetings
  - b. NCALC emergency briefings 1-6 now finished
  - c. NCC Coronavirus updates
  - d. Clerks Councils Direct
- 13. Any other business for July meeting
- 14. Meeting closed