

CULWORTH PARISH COUNCIL

MINUTES FEBRUARY 23 2023

1. Present: Cllrs A.Wilby Chair, S. Rolt, D. Mumford, M. Rowling, M Koster, J Mullins Blyth. In attendance retiring Clerk Mrs J Rowling, R. Boasman new Clerk and Cllr Eastwood WNC Silverstone ward
2. Apologies for absence- Cllr Guinness(leave)
3. Public present 5
4. Open Meeting- None
5. Minutes 17th January 2023 were approved as correct record by Cllr Rolt and Mullins Blyth, no dissent and signed by Cllr Wilby
6. Matters arising not on agenda
 - a. 20mph signs. Awaiting response from Helen Howard WNC Highways
 - b. Asset mapping. Work in progress. Land and Property Registration- Simon Escrit and Toby, as recommended by NCALC to assist in registering land for Councils, met with Clerk 22nd February and will provide map and costings to achieve Land Registration. (All land to be registered by 2030)
 - c. Platinum Wood – specimen tree awaited. Cllr Koster offered one from her garden.
 - d. Street drains cleared by Kier 14th February 2023 including those outside immediate village confines.
 - e. Culworth Burial Ground Headstone's checked for stability by Cllr Mumford and Clerk 30th January 2023. No problems detected.
7. Community Park- subcommittee have chosen the contractor.
 - a. Parish Council to award contract in order to claim VAT back.
 - b. Subcommittee to send form to Clerk for submission to chosen company.
 - c. Work could commence in April 2023.
 - d. Concern was expressed that Parish Councillors had not seen the funding application and confirmation from HS2 that money was forthcoming for this project with the method of claiming and timing. Cllr Koster and subcommittee to provide the documentation.
 - e. Woodland Trust free hedge saplings applied for, for boundary treatment.

- f. Local events to raise the difference include quiz night and bingo night.
8. Culworth Hill Field Trust – John Duggan was invited by Chair to offer report. He stated that the work for Phase One is almost complete.
- a. Old cricket nets and concrete base will be removed shortly.
 - b. Topsoil will be spread over field. Subsoil will be removed by local farmer in the Spring,
 - c. Bollards will be inserted at the new entrance and exit as shown on SNC approved plans of December 2019.
 - d. Crossovers into new entrance and exit will be arranged with WNC Highways.
 - e. The decision of the PC subcommittee had met in January and preferred no form of closure.
 - f. It was agreed that sheep grazing, albeit essential for the management of the Cricket Field for season 2023, would not be allowed due to difficulties with retaining the sheep within the field. Correct fencing should be in place for future seasons.
 - g. Culworth PC would request contractor to mow the field in late March for field preparation in April for cricket.
 - h. Clerk JR to advise Culworth Cricket Club and sheep farmer.
9. Appointment of New Clerk and handover. Mrs Boasman was welcomed after proposal by Cllrs Koster and Rolt she be appointed. Her letter of confirmation was awaited. The new Clerk will work with retiring Clerk. Retiring Clerk will prepare documents for 2022-3 audit and complete VAT returns for 2022-23. Annual Parish Assembly will be clerked by Mrs Boasman.
10. Defibrillator update- Cllr Mullins Blyth reported that he was awaiting confirmation from AJR that there is electricity supply in old telephone kiosk for defibrillator. Defibrillator checked by Cllr Mumford and Clerk on 30th January. Cllr Mullins Blyth awaiting response
11. Pedestrian Crossing – Cllr Mumford and Clerk had met with meeting with Head Teacher Mrs Prewer and Police Mel Carter on 30th January 2023 at 12midday. Head teacher concerned re safety of children. Location is a real problem. Ideally to be situated near the new carpark which will also access the new Community park. It was noted that most child carers park nearer the school.
12. Litter pick day 4th March 10am The Forge. All helpers welcomed.

13. Coronation – Culworth Social group to organise

- a. May 6th..It is likely there will be fun and games on Cricket field/ Hill Field in late afternoon and evening with BBQ and bar in refurbished pavilion. TENS to be applied for.
- b. Sunday May 7th Church service in morning
- c. Street Party on the Green from 12midday.Street closure order received from WNC
- d. Scarecrows dressed for coronation, cakes, houses decorated
- e. Use of Local Government Act 1972 Section 137(which allows expenditure which no other section applies to benefit the whole community.) Current rate £9.93 per person on electoral roll. Culworth has 307 =£3048.51.
- f. Coronation memorabilia. Cllr Guinness to seek out suitable memorabilia for children under 16yrs who live in the village. NB Not mugs.

14. Annual Parish Assembly 18th April at 7pm in Village Hall.it was agreed that no speaker would be invited. Agenda would include Chairman's report, Financial report for 2022-3 noting that accounts will not have been audited , Charities report, WNC report Cllr Eastwood, reports from local organisations. Questions from any resident of the village.

15. Newsletter editor resignation. Mrs K Smith to be thanked for her assistance with this. Cllr Wilby and Mrs Wilby will produce the next newsletter. Details of Coronation celebrations to be highlighted.

16. Finances

- a. Receipts£13060 from Cricket field account
- b. Current account£33971.13
- c. Cricket field account £14497.91
- d. Community park account £145.61(125.60- sale of clothing)
- e. Councillors were provided with monthly finance sheet to date.
- f. Accounts approved by all councillors.

17. PLANNING

- a. WNC/2023/0199/FUL The Barn, Paddocks Farm High Street
Proposed erection of garage/office to replace existing barn and installation of solar panels . PC No observations but would support solar panels for green energy.
- b. WNC/2023/ WNS/2023/0157/LBC and 0156/ FUL Listed building consent to convert existing garage building to provide first floor

ancillary accommodation, and the associated building works.
Fulford House The Green Culworth OX17 2BB. No observations

18. Correspondence

- a. Hedge overhanging pavement outside Honeysuckle Cottage. This matter from the January minutes has been forwarded to Highways WNC.
- b. NCALC updates
- c. Coronation memorabilia. As above
- d. Notice of Internal Auditor NCALC. Mrs Rowling to prepare the documents.

19. Any other business for AGM and ordinary meeting May 16th 7pm Village Hall. Communication methods for village.

20. Close of meeting 8.30pm.