

## CULWORTH PARISH COUNCIL

Minutes of meeting held on Tuesday 14<sup>th</sup> January 2020 at 7pm in Forge Coffee  
OX17 2AZ (long term booking in Village Hall)

1. Councillors present S. Rolt Chair, D. Mumford, B. Leadbeater, M. Koster N. Guinness, M. Rowling. The Clerk Mrs J.M. Rowling was in attendance.
2. Apologies for absence J. Mullins Blyth and A. Wilby
3. 3 members of public present
4. Cooption- councillors only vote for one of the four nominees by ballot. Applicants details sent to all councillors. Andrew Wilby coopted. Chair thanked all the applicants and urged them to apply in the Parish Council elections in May. Closing date for nominations 8th April 2020
5. OPEN MEETING
  - a. Website security- offer of help
6. Declarations of interest of councillors on agenda items- None
7. Minutes of meetings in November and December previously circulated to councillors agreed as correct and signed by Chair
8. Clerks notices
  - a. Light outside Eydon End repaired today. Lights outside Village Hall, Mounfield, and Sulgrave Road/Barley Hill await repair.
  - b. Lights outside Ivy House and Walnut Close in working order
  - c. Foliage outside some properties still requires attention. Resident aware.
  - d. Defibrillator checked January 7<sup>th</sup> 2020 . No problems
  - e. Website now working. Chair to speak to webmaster
  - f. Petty vandalism has been reported to local police
  - g. Letter from resident- thanks for card and plant for special birthday
9. Promotion of Parish Council elections in May 2020- clerk to draft
10. Report from Culworth Hill Field Trust and copy of audited accounts noted.
11. Annual Parish Assembly- date and venue. Clerk to check Village Hall availability
  - a. To invite Miss Caryl Billingham MBE Chair of Brackley Community Hospital 2020 Trust- patients from Culworth use Brackley Doctors.
12. Local Government Reorganisation- Structural Reorder still await agreement by Parliament
13. HS2 update- latest letter from Greatworth PC- noted
14. Sign cleaning Cllr Rolt to organise, Annual Litter pick Saturday March 7<sup>th</sup> 10am at The Forge Cllr Rowling and The Green working party. Resident of Green to organise
15. FINANCE
  - a. BUDGET 2020-2021( financial year April 2020-March 2021)- circulated via newsletter to all householders in December. Cllr Koster proposed and Cllr Guinness seconded, all councillors agreed. Copy signed by Chair
  - b. Precept for 2020-2021 for SNC £23730. Proposed Cllr Koster and seconded Cllr Guinness. All in favour

- c. RECEIPTS
- d. Payments paid
  - i. RBL wreath ( Section 137) £17 (1029) BL/ DM
  - ii. Texprep Newsletters £99.70, Photocopying £5.24, VAT £1.09 Total £105.99 (1030) DM/BL
  - iii. Aylesbury Mains repair lights £ 422.30+VAT£84.46= £506.76(1031) DM/BL
  - iv. IONOS website November Direct debit 12.99+ VAT £2.60= £15.59
  - v. Forge Coffee Hire Sept and Nov meetings £45VAT£9= £54 ( 1032) DM/BL
  - vi. HMRC for Clerks salary- 3<sup>rd</sup> instalment £260 (1033) DM/BL
  - vii. Roger Smith – mow Burial Ground £22 (1034)DM/BL
  - viii. Clerks salary etc Sept – Dec £1040, Office £100 Broadband £75, Expenses £34.53=£1249.53(1035)DM/BL
  - ix. Marcus Young landscapes Dog and litter waste bin emptying from 1/4/2019- 31/03/2020 £832+£166.40= £998.40(1036)DM/BL
  - x. DD IONOS Website January 2020- £12.99+£2.60=£15.59
  - xi. EON supply unmetered 1/10/2019- 31/12/2019=£325.52+VAT£16.26=£341.80(1037) DM/BL
  - xii. Citizens Advice ( LGA 1972 Sect 142) £100 (1038)DM/BL
- e. Current account £12765.97 – one outstanding cheque £109
- f. Deposit Account £9147.68

#### 16. Planning

- a. South Northants Local Development Order Consultation- sent via email to all councillors- Comments to SNC by 17<sup>th</sup> January 2020. Councillors to reply individually
- b. S/2019/2445/LBC Proposal Listed building consent for the external removal of fire escape and reversion of fire escape doorways to windows (internal reconfiguration) and new roof lantern Location Culworth House No objections Queens Street Culworth OX17 2AT Comments by 11<sup>th</sup> January 2020.
- c. Electronic planning consultations- Culworth will receive projector, screen and laptop.
- d. SNC Consents
  - i. S/2019/0855/MAF The Hill Field New Community facility- approved

#### 17. Correspondence- emailed

- a. Clerks Council Direct magazine
- b. Clerks |Councils direct.

18. Any other business for March 10<sup>th</sup> 2020 meeting – venue Clerk to check Village Hall

19. Further planning meeting for S/2020/0013/LBC 28<sup>th</sup> January 2020 7pm Culworth Church

20. Meeting close. 7.50pm

