

# CULWORTH PARISH COUNCIL

To: All Members of the Culworth Parish Council and West Northamptonshire Councillors

## AGENDA

### A meeting of Culworth Parish Council

To be held at 7pm on **MONDAY 10<sup>th</sup> March 2025** in the **Culworth Village Hall**

Welcome to members and public, meeting postponed from that planned for 6 Mar 2025

1. Apologies received
2. Councillor declarations of interest & dispensations in the following agenda items
3. Receive minutes of the meeting held on **13<sup>th</sup> January 2025** as an accurate record of the Parish Council official acts and decisions
4. **Public Concerns** (prior notice the the Chair or the Parish Clerk is recommended)
5. **Matters Arising** from previous Parish Council minutes
  - 5.1 Ref 5.1: Clerk's letter to Tree Tops requesting an update to their previous reporting **GD**
  - 5.2 Ref 5.3: Update on the installation of a native species hedgerow on 8<sup>th</sup> March **JR**
  - 5.3 Ref 5.4: Update of the Standing Orders to include a revised Complaints procedure **GD**
  - 5.4 Ref 5.5: Update on Scribe ordering **GD**
  - 5.5 Ref 5.6: Display for the final External Audit report from PKF-Littlejon (30 Dec) **GD**
  - 5.6 Ref 5.8: Update on 'No Dogs in the playground area sign **GD**
  - 5.7 Ref 8: Update on WNC Devolution plans (as you were, for now) **GD**
  - 5.8 Ref 9.15: Report from AW regarding CHFT and Village Hall progress (monies returned)
6. Progress Report on Street Light audit, in preparation for new electricity contract **AF GD**
7. Report back on village litter pick on 1<sup>st</sup> March **MR**

8. **Standing as Candidates for the Parish Council Elections on 1<sup>st</sup> May 2025**  
(Candidate application forms submitted **by 4pm on 2<sup>nd</sup> April**, BY APPOINTMENT)

See [www.northantscalc.gov.uk/elections](http://www.northantscalc.gov.uk/elections) for details in advance

Also [www.electoralcommission.org.uk/guidance-candidates-parish-council-elections-england/nominations/completing-your-nomination-papers/nomination-form](http://www.electoralcommission.org.uk/guidance-candidates-parish-council-elections-england/nominations/completing-your-nomination-papers/nomination-form)

### 9. Correspondence received by Councillors

- 9.1 15 Jan: N-CALC Training Newsletter – Jan 2025 training programme link
- 9.2 15 Jan: N-CALC mini eUpdate 10/01 – Remembering COVID
- 9.3 29 Jan: N-CALC mini eUpdate 17/01 – Local Elections 2025
- 9.4 30 Jan: WNC relaunch of Parish Path Wardens scheme
- 9.5 30 Jan: WNC significant progress since peer challenge review
- 9.6 30 Jan: PFCC newsletter from Danielle Stone
- 9.7 30 Jan: WNC works to deliver new heritage park in Northampton
- 9.8 30 Jan: WNC invite to attend focus session on 'The One West Northants Plan'
- 9.9 30 Jan: WNC have your say on dangerous driving
- 9.10 30 Jan: N-CALC Training Newsletter – the Code of Conduct in Practice
- 9.11 30 Jan: WNC mural project commemorates Northampton's historic castle

- 9.12 30 Jan: N-CALC mini eUpdate 24/01 – Elections Countdown
- 9.13 30 Jan: WNC planning portal weekly news – looking to sell land?
- 9.14 30 Jan: Campaign for the safety of lithium ion batteries
  
- 9.15 5 Feb: WNC last call for 'One West Northants' session
- 9.17 7 Feb: WNC 'One West Northants' summary from Clerk and N-CALC. Response?
  
- 9.18 10 Feb: WNC invite to Civic Dinner 4<sup>th</sup> April by chair Jo Gilford
- 9.19 10 Feb: N-CALC mini eUpdate 07/02 – it's 'As You Were' on devolution
- 9.20 10 Feb: WNC Northampton town boost with St James Depot regeneration
- 9.21 10 Feb: WNC presents a balanced budget for 2025-26
- 9.22 10 Feb: WNC Kier annual parish satisfaction surveyed
- 9.23 10 Feb: WNC residents with greatest housing need continue to be prioritised!
- 9.24 10 Feb: ONS newsletter Jan 2025: population projection, private rent and house prices
- 9.25 11 Feb: MP update on drive-thru dog bin near Swan Farm
  
- 9.27 24 Feb: WNC new youth Parliament – young being people sought
- 9.28 24 Feb: WNC presents a balanced budget for 2025-26
- 9.29 24 Feb: PFCC newsletter from Danielle Stone – Feb 2025
- 9.30 24 Feb: WNC explores future of Racecourse Pavilion
- 9.31 24 Feb: WNC get ready for the elections this May
- 9.32 24 Feb: WNC update on Local Nature Recovery strategy
- 9.33 24 Feb: N-CALC reminder of Northants Climate & Nature Action survey (by 3 March)
- 9.34 24 Feb: WNC Local Plan Briefing 3 April – registration
- 9.35 24 Feb: Keep Britain Tidy – how are you supporting the Great British Spring Clean?
- 9.36 24 Feb: N-CALC mini eUpdate – Calling all Clerks
- 9.37 24 Feb: WNC cabinet green light for st James Depot regeneration for Northampton
  
- 9.38 3 Mar: Bad news on the Street Lighting bill for Feb 2025 (out of contract)

## **10. Planning (items available at [wnc.planning-register.co.uk](http://wnc.planning-register.co.uk) + Advanced Planning + Parish)**

- 10.1 2024/5470/TCA: Reduction to 2x mature apple trees, light prune to 1x cherry tree, fell 1x holly tree and 1x cherry tree at Warden House, The Green. OX17 2BB.  
No Objections 13 Jan.
- 10.2 2024/5391/TCA: Crown raise and reduction to 1x sycamore tree at 3 Walnut Close OX17 2BJ. For info. No Objections 9 Jan.
- 10.3 2024/2800/OUT: Extension to existing barn to form living accommodation for pub owners and / or staff at The Red Lion, High Street OX17 2BD by 1 July. Councillors supported this application. Pending.
- 10.4 2024/2589/FULL: New agricultural barn, new track and access to land adjacent to Peas Furlong, Sulgrave Road by 14 June. Councillors Objected to this application on grounds of its dangerous access on the brow of a hill within a National Speed Limit (60 mph) area. Pending.

## **11. Audit and Accounts**

- 11.1 Ref 11.1: Public consultation on the External Auditor's report for 2023-24 **GD**
- 11.2 Ref 11.3: Response from Contractor with regards Play Park mowing in 2025
- 11.3 Ref 11.5: Update on two street light replacements **GD**
- 11.4 Ref 11.6: Update on Hugo Fox renewal of the Parish Council site
- 11.5 Consider and approve the Parish Council payments listed below.

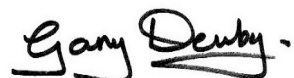
## 12. Items for the next Parish Council agenda

13. Date of next meeting: **Thursday 3<sup>rd</sup> April, 9pm** in the village hall, prepare for audit after the annual Parish Meeting.

### ***THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND***

Copies of all council papers are available for download at [culworthparishcouncil.gov.uk](http://culworthparishcouncil.gov.uk)

Gary Denby, Clerk to Culworth Parish Council



3 March 2025

### Proposed payments for approval at the Parish Council Meeting

| Description / Power  | Amount             | VAT             | Total     |
|--|--------------------|-----------------|-----------|
| <b>PKF Littlejon</b> charge for external audit 2-23-24 ref NH00067 (retro)<br><i>Local Govern't Act 1972, Section 111 Subsidiary powers, discharge of functions</i>                                | £420.00            | £84.00          | £504.00   |
| <b>Complete Weed Control</b> selective herbicide spraying around the village in May 2025, per previous years (planned for May 2025)<br><i>Open Spaces Act 1906, ss.9 and 10</i>                    | £122.00<br>£400.00 | 104.40          | £626.40   |
| <b>Cllr Martin Rowling</b> expenses for Ruck Keene card (Forge Coffee)   | £12.95             | -               | £12.95    |
| <b>Gary Denby</b> Parish Clerk gross remuneration and expenses (9 weeks) including home office expenses 13 Jan – 7 Mar 2025<br><i>Local Government Act 1972 Appointment of Staff s.112</i>         | £452.76<br>£50.05  | -               | £502.81   |
| <b>Seton</b> sign: No Dogs in the Playground area 297x 210 mm (Clerk)<br><i>Open Spaces Act 1906, ss.9 and 10</i>  | £19.05             | £3.81           | £22.86    |
| <b>Yu Energy</b> Street lighting electricity charges 01 – 31 Jan 2025 (DD)<br>43.5 p/day standing; 27.08 day 27.08 night p/kWh (Inv 02079218)<br><i>Highways Act 1980, lighting functions s.98</i> | £132.64<br>£16.79  | £6.63<br>£0.84  | £156.90   |
| <b>Yu Energy</b> Street lighting electricity charges 01 – 28 Feb 2025 (DD)<br>360 p/day standing; 47.5 p/kWh (Inv 023873591). Final Invoice<br><i>Highways Act 1980, lighting functions s.98</i>   | £260.98<br>£74.82  | £13.05<br>£3.74 | £352.59   |
| <b>Village Hall</b> refund of their share of unused Phase One CHFT funds (retrospective, on behalf of Culworth Hill Field Trust): 3 Mar 25.  | £8,928.00          | -               | £8,928.00 |