DRAFT **MINUTES OF MEETING OF CULWORTH PARISH COUNCIL GENERAL MEETING held on Thursday 13th November 2025 at 7pm in the Village Hall**

Present:	Andrew Wilby (AW)	Chairman
	Andrew Field (AF)	Councillor
	Jose Rowling (JR)	Councillor
	Rob Stewart (RS)	Councillor
	Amy Harrison (AH)	Councillor
	Clive Waller (CW)	Councillor
	Catherine Ruffley (CR)	Councillor
	Gary Denby (GD)	Parish Clerk outgoing
	Peter Coville (PC)	Parish Clerk incoming
Public:	Philip Staniford (PS)	
	Martin Rowling (MR)	

(Total 11)

Welcome to members by AW.

1 **Apologies received:-** None, all present.

2 Councillor declarations of interest & dispensations in the following agenda items: None.

3 Receive minutes of the meeting held on **2nd October 2025** as an accurate record of the Parish Council official acts and decisions. Corrections: Ste~~v~~**ph**en Kerridge; Section 11 "~~Social Media~~ **Whatsapp** Policy"; Section 15: "~~The~~ **Forge Coffee"**.

Proposed by CR, seconded by RS and agreed by all Councillors present, signed by AW.

4 Receive summary of Finance Committee meeting minutes of 28th August and 20th October 2025.

Noted the adoption of a **new Parish Clerk, Peter Coville**, who will require to be added to the Unity Bank Mandate. Propose by RS, seconded by CR and agreed by all Councillors present **GD PC**.

5 Receive reports and minutes from the **Annual Parish Meeting** held on 3rd April 2025. Carried Forward to 8 January meeting - **GD to complete**.

6 **Public Concerns** (prior notice to the Chair or the Parish Clerk is recommended)

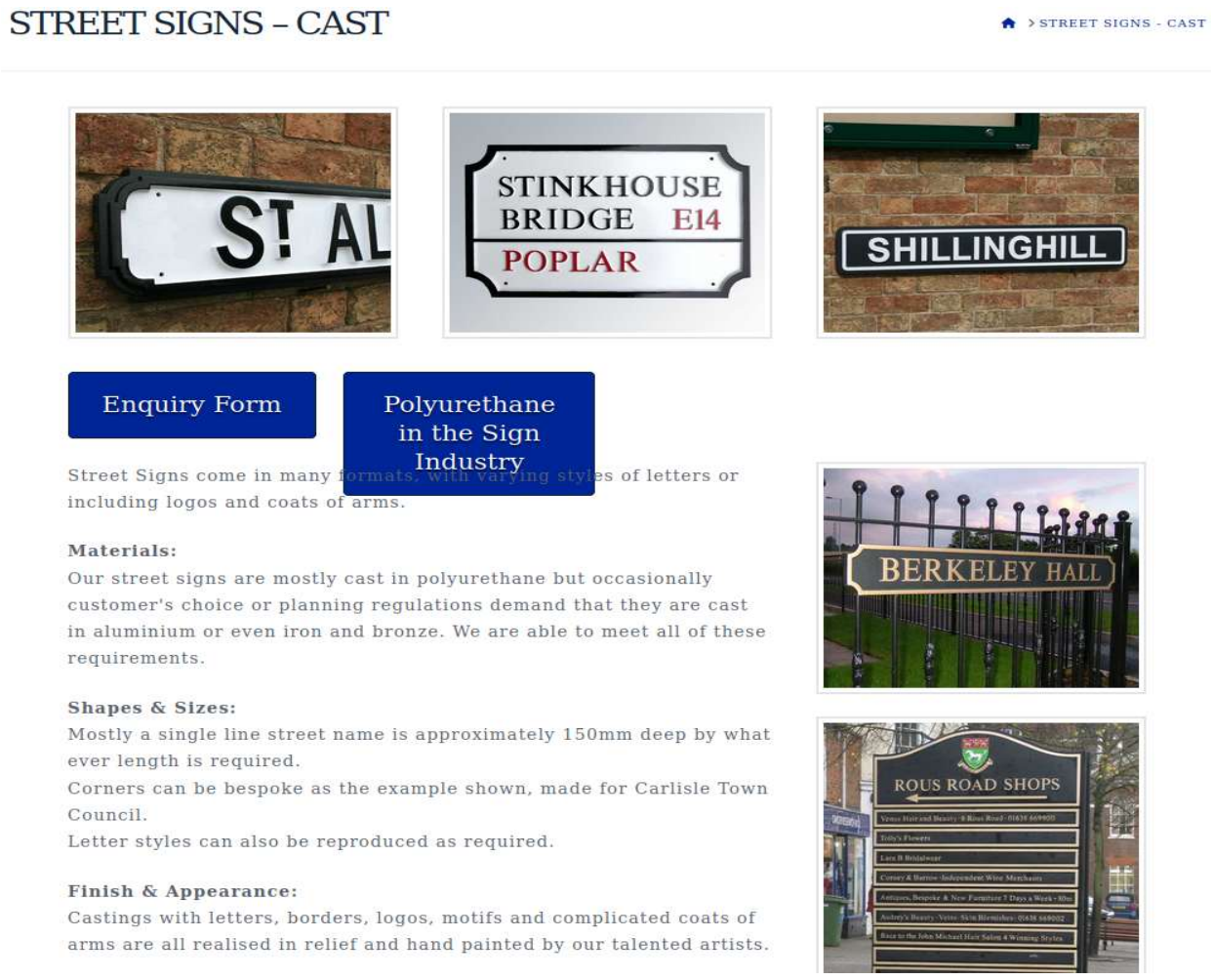
6.1 Drains on the corner by Pinetree Cottage are flooding again. Raise this on Fixmystreet.com – **CW**

7 **Matters Arising** from previous Parish Council minutes

7.1 Ref 6.1: Update on village signs cleaning – renewal
Cleaning attempts by various members have proved unproductive. AH has obtained 2 quotes from Edge Signs and Fast Signs for 4 new village signs, £180 and £200

respectively + clips + fitting + VAT. **AH** will forward these quotations to PC for a decision at the January meeting **PC**.

JR queried which firm WNC use or recommend? Also check the pole widths and check whether there is a sign on the small lane to Fulford Barn. [Ref 4.1 in minutes 12.09.25 Eydon signs by **sott.co.uk** were £700 for first including artwork, the £500 for each additional on (using existing poles), cast in a solid, rigid polyurethane with lettering in relief and hand-painted:- 20+ years life; recently recovered successfully from vandalism with blue spray paint] **GD/PC**.



7.2 Ref 6.2: Update on costs for street light post renewal by church gate
AF has rung his contact and anticipates a quotation in the order of £2,000.

8 **Culworth Burial Ground update:**

AF photographed gate and discussed it with our regular contractor Paul Lewis. Approx £200-£250 for reseating with new post, fastened to the adjoining wall. AW proposed a motion to proceed, seconded by AF and agreed by all Councillors present **AF**.

9 Community Hill Field Trust (CHFT) update:

At the most recent CHFT Trustee meeting the VHT stated that they wanted to hold a second ballot with regard to seeking re-approval of the decision to sell the Village Hall to fund the new building. CHFT has suspended work on the project until this is resolved (including appointing an architect to draw up elevations and plans for planning application).

After general discussion in the PC it was agreed that all were in support of proceeding under the democratic mandate already received at the previous ballot, under which public funds have been expended. **AW** and **AF** to attend the VHT AGM on 18 November to see if the situation can be resolved. A letter to be drafted to the VHT Trustees in advance setting out the Parish Council's position – **PC**

With current fluidity within the WNC Planning department, it has recently been announced that Pre-Application planning proposals are no longer available. We therefore require a Planning Application, based upon the footprint already approved, but using different materials in order to reduce the costs. The Village Hall committee also need to seek outline planning permission for the re-use of the current site, enabling its valuation. To this will be added the grant monies accumulated by the Parish Council, plus additional grants from HS/2 and perhaps other sources. To enable works to commence, the Parish Council will need to raise a public finance 'bridging loan', until the village hall has actually been sold and its monies transferred.

10 Update on Christmas Trail event:

PS presented a full update on the status of the Christmas Trail event. This is intended as a large community event, with 42 carefully exhibitors across the village. In this the first year, exhibitors are not being charged and have paid a refundable £30 deposit. If successful then in future stallholders can be charged. Income will be derived from food stalls (for which licenses have been obtained) and a raffle which will have 1,500 tickets at £1 each. The net profit from the event will be put towards the Church, the School and village events.

A risk assessment has been completed, the Temporary Event Notice (TEN) for alcohol sales has been obtained and all volunteer slots are filled. Advertising has gone into all the local newsletters, banners have been put up, social media posts made and fliers distributed. JR noted 3 additional houses in the Parish that do not have an OX postcode will need fliers delivering manually.

Parking will be on the Parish Council's Hill Field surround, accessed via the hardstanding parking area, monitored for ground conditions. The hardstanding will be used for disabled parking. There will be a first aid post manned by qualified volunteers.

Many thanks to all the volunteer planners, especially Angie Clayton.

The remaining issue is that Public Liability insurance is required for the event covering the day before and the day after. PS requested that the Parish Council investigate whether their insurer can provide cover as this, as is the case in Newnham village. **GD/PC.**

11 Correspondence received by Councillor

11.1 7 Oct: WNC Planning Briefings – 5 November
11.2 7 Oct: N-CALC Training Newsletter – a guide to online banking (includes Unity Trust)
11.3 7 Oct: WNC Annual Parish Conference – Parishes in Partnership on 23 Oct
11.4 7 Oct: N-CALC mini eUpdate 03/10 - 78th Annual Conference fully booked
11.5 7 Oct: WNC Cllr Eastwood – NMPAT Concert Season brochure 2025-26

11.6 25 Oct: WNC Town & Parish Briefing 39 – 25 October
11.7 25 Oct: WNC traffic calming measures in Boughton (relief road opening)
11.8 25 Oct: N-CALC mini eUpdate 24/10 – AI workshop in Towcester
11.9 25 Oct: WNC New Year start for new Northampton Leisure Centre (Market Square)

11.10 29 Oct: N-CALC training – Procurement
11.11 29 Oct: WNC Thousands enjoy Northamptonshire Day (25 Oct)
11.12 29 Oct: Ginny Staniford Christmas Shopping Trail report; proof of flyer
11.13 29 Oct: N-CALC training: Sustainability and Climate Change -13 Nov
11.14 29 Oct: BRTA Northampton Forum – local railway links
11.15 29 Oct: N-CALC mini eUpdate 17/10 – SLCC National Conference
11.16 29 Oct: N-CALC Training – Councils more effectively engaging with young people
11.17 29 Oct: PFCC Newsletter – Oct 2025
11.18 29 Oct: N-CALC mini eUpdate 10/10 – Annual Conference; Budget Info Guide
11.19 29 Oct: WNC HS/2 Liaison Group Minutes 26 Sept – minutes & presentation
11.20 29 Oct: WNC offer of free Care Services Directory 2026 (printed)
11.21 29 Oct: N-CALC eUpdate Sep/Oct 25 – link to download
11.22 29 Oct: PFCC offer of volunteers to assist with local projects (restorative justice) Suggestions included restoration of path in the allotment field and possibly repainting the school hall. Forward relevant email to Clerk – **AH**.

11.23 29 Oct: WNC begins work to tackle its 2026-27 budget gap
11.24 29 Oct: N-CALC mini eUpdate 19/02 – Blanket request for FoI (community events…)

11.25 9 Nov: WNC consultation on Supplementary Planning Document (SPD)
11.26 9 Nov: WNC drives forward £20 million savings
11.27 9 Nov: N-CALC Training – Addressing the biodiversity crisis 27 November
11.28 9 Nov: WNC Cllr Eastwood – Report for Silverstone Parish Council
11.30 9 Nov: WNC Parish Conference – request for feedback
11.31 9 Nov: WNC Notice of closure of Banbury Lane – Nov – Dec 25 (revised)
11.32 9 Nov: N-CALC mini eUpdate 31/10 – Martyn's Law (guidance public venues)
11.33 9 Nov: ONS Community Connections (census 2031 topics & ethnicity data)
11.34 9 Nov: WNC CAN Champion

11.35 10 Nov: WNC Banbury Lane closure 10-12 November
11.36 13 Nov: WNC statement on Epping Forest High Court ruling (asylum hotels)
11.37 13 Nov: WNC link for Parish Councillors' registers of interest

Councillors reported that only 4 registers of interest forms are on the WNC list, with AH, CW and RS not present. CR and JR names are incorrect. Scan forms

and resend to WNC with corrections – **GD**.

12 Planning (items available at wnc.planning-register.co.uk + Advanced Planning + Parish)

12.1 2025/3453/TPO: Works to 1x Oak and 1x Beech subject to TPOs at Graveyard St Marys Church High Street Culworth. Approved 14 Oct 25.

12.2 2025/3438/TCA: T1 Scots Pine - Section fell to ground level T2 Scots Pine - Section fell to ground level T3 Lawson Cypress - Section fell to ground level T4 Yew - Section fell to ground level due to interference with the oil tank at Culworth House Queens Street Culworth OX17 2AT.
No Objections 7 Oct 25.

12.3 2025/4520/TPO: Remove dead wood and reduce height by approx 25% for mature Lime trees at The Coach House, Sulgrave Road. OX17 2AP. Councillors had no comments.

13 Audit and Accounts

13.1 Ref 14.1: Clerk's registration with HMRC for P45 preparation – Carried forward **GD**

13.2 Ref 14.3: Update of the Unity Trust Mandate additions; scanned to Clerk **AH**

Technical delays have slowed the addition of signatories to the mandate – ongoing **AH**. **JR** will reprint and resign the form for submitted to Unity Trust.

Subsequent to this, it was also agreed to add the new clerk Peter Coville to the mandate and remove the outgoing Clerk – Gary Denby.

13.3 Update on annual Play Park inspection – ordered 30 September
[Received 20th November; forwarded to Councillors on 5th December.]
CW confirmed that he is doing a regular local check fortnightly and recording the results.

13.4 Consider first draft Parish Council budget for 2026-27 (see APPENDIX A).

As required legally as the RFO, GD introduced a Balanced Budget for consideration.

This proposal keeps the **Precept at its current level of £38,000** for the third year, achieved by reducing the set-aside reserves for the new Village Hall to £10,000. It does however allow for a doubling of Parish Clerk costs to £7,022 shown on lines 6a of the budget and explanations sheet.

The bottom of the explanations sheet provides as estimate of **£80,695 cash** to be carried forward into the new financial year on April 1st 2026, based upon the bank statements at 31st October, minus the November payments outstanding, minus an approximate expenditure for Q1 2025 (based upon the current year).

The Reserves sheet carries this £80,690 into the next financial year, allocating it between current assets and their respective needs for replacement, plus a £44,000 set-aside for the replacement Village Hall, plus other contingencies.

AW suggested that the Precept be increased by inflation [a 4% increase to £39,500 would permit a £45,000 set-aside towards the Village Hall].

13.5 Consider Clerk's hours expended to end of Oct 2025 (reclaim of 20 additional hours)
See APPENDIX B.

13.6 Consider and approve the Parish Council payments listed below.

The Clerk prosed the late addition of a British Legion grant of £20, through JR expenses. Councillors advised the Clerk that the payment proposed to Rural Works in the September Agenda can now be processed, since all works have been completed satisfactorily. Proposed by Jr, seconded by CW and agreed by all Councillors present:-

Description / Power	Amount	VAT	Total
Roger Smith strim Burial Ground 1st, 27th October; Strim BG 30th Oct; Mow & strim play area 8th, 27th October (Inv 925). Open Spaces Act 1906, ss.9 and 10	£48.00 £16.00 £100.00	-	£164.00
Cartwright Landscapes mowing of Greens and other areas 15 October – C46764. *Open Spaces Act 1906, ss.9 and 10*	£70.00	£14.00	£84.00
Gary Denby Parish Clerk gross remuneration and expenses (6 weeks) including home office expenses 2 Oct – 12 Nov 2025 + remuneration 20 hours beyond 4 hours per week Local Government Act 1972 Appointment of Staff s.112	£388.08 £42.90 £323.40	-	£754.38
Valda Energy *Street Lighting charges 01 – 31 Oct 2025 (DD 19/10)* Highways Act 1980, lighting functions s.98	Forward £27.87 Elect £161.95 Stand £31.00	£1.39 £9.65	£231.86
Valda Energy *Street Lighting charges 01 – 30 Nov 2025 (DD 20/11)* Highways Act 1980, lighting functions s.98	Forward £18.31 Elect £184.15 Stand £30.00	£0.91 £10.71	£244.08
Roger Smith *strim Burial Ground 5th, 26th September; Mow & strim play area 22 Sept (Inv 909). Retrospective from Finance Committee,* Open Spaces Act 1906, ss.9 and 10	£82.00	-	£82.00
Cartwright Landscapes *mowing of Greens and other areas on 9th August 2025 (C46680). Retrospective from Finance Committee.* Open Spaces Act 1906, ss.9 and 10	£70.00	£14.00	£84.00
TexPrep *Newsletters x80 Sept 2025. Inv 27601. Retrospective.* *Local Government Act 1972, Section 142 Local Gov't Info*	£31.50	-	£31.50
Transfer *of PC T2 Funds to make CHFT saver account 20425869 reconcile with report 24 July 2024 having a* ***surplus £14,118.*** *Subsequent draw-downs under CHFT instruction.*			TBA
Cllr JM Rowling expenses for British Legion grant for Remembrance Day wreath for November 2025. *Permitted under Section 137.*	£20.00	-	**£20.00**
Rural Works (Joshua Robbins) urgent pollarding, crown lift, removal of overhanging and dead wood at Burial ground in July, Oct 2025. *Local Government Act 1972, s.137*	£830.00	£166.00	**£996.00**

13.7 Parish Council support for a Christmas tree on The Green?

JR reported that one of her contacts can kindly supply and deliver a 12 – 14 foot tall Christmas tree for £195 (relatively easy to erect; still having a substantial appearance out in the open). LED lights for the tree can be powered by a car battery (recharged as necessary). Proposed by AH, seconded by Af and agreed by all Councillors present (short notice) **JR**. The 'switch-on' is planned for Thursday 1st Dec, hopefully.

14 **Items for the next Parish Council agenda:**

14.1 Support for villagers over Christmas?

AH queried whether the Parish Council can provide any support to villagers in need over Christmas? GD responded that the Council can only respond to specific grant requests. There is also a charity in the village administered by Martin Rowling which can assist those in need over this period.

14.2 RS reported that Andy Coleman the tree surveyor will start work on Monday 17th November, setting out the tree works programme for the next three years. A report will be presented at the January meeting and Parish Online will be updated.

14.3 There is a village event **at Culworth Village Hall** on Saturday 3rd January 2026, from 10am until Noon. Councillors are encouraged to attend this meet-and-greet opportunity, if available. There's also a raffle in aid of a local Parkinson's charity.

14.4 Village Hall Committee's Annual Meeting on 18th November (next week) **JR** agreed to represent the Parish Council.

14.5 The defibrillator sign was reported as having gone astray. In any case, it needs to be more usefully relocated to the unused telephone Kiosk on The Green **AF**.

14.6 AH is assisting with Neighbourhood Watch within Culworth. Councillors agreed that it is sensible for her to also register for the Police liaison representative (ROL) role for the village AH.

15 Date of next meeting: **Thursday 8 January 2026, 7pm (set Precept for 2026-27)** in the village hall.

Meeting closed at 8.40 pm

……. **Chairman**

……. **Date**

APPENDIX A: FIRST DRAFT BUDGET FOR 2026-27

Culworth Parish Council
Accounts for 2023-2025, DRAFT budget 2026-27 against expenditures for 2025-26 first half year

	Expenditure Item	Expenditure 2023-24 Audited	Expenditure 2024-25 Audited	Budget 2025-26	Expenditure 2025-26 To 30/09	Budget 2026-27
1	Grass Verge & Greens Mowing S96	£1,499	£1,030	£1,500	£630.00	£1,000
2	Tree / Footpath Maintenance	-	£122	£2,000	-	£2,000
3	Subscription NCALC, SLCC + PoL	£329	£307	**£1,600**	£322.06	£1,600
4a	Electricity supply un-metered	£1,021	£2,062	£1,100	£1,257.85	£1,300
4b	Street light maintain & upgrade	£1,361	-	£1,600	£1,440.00	£1,600
5	Parish Council Insurance	£885	£957	£1,100	£962.42	£1,100
6a	Clerk salary 3.5 hrs / week + hols	£2,774	£4,722	£3,436	£1,746.28	**£7,022**
6b	Clerk / Office Expenses / Other	£778	£471	£500	£298.24	£522
6c	Clerk & Councillor Conf / Training	-	£42	£500	£88.00	£500
7a	Audit Int+Ext – N-CALC + LJ	£707	£924	£500	£441.00	£500
7b	N-CALC acting as DPO	£10	£12	£10	£12.00	£12
8	Village Hall rental	£171	-	£300	**£126.00**	£200
9	Burial Ground Maintenance	£1,105	£1,599	£1,600	£669.00	£1,000
10	Dog and litter bin maintenance	£1,274	£1,383	£1,500	-	£1,500
11	Village Newsletter– Sec 142	£303	£280	£300	£121.20	£300
12	Village web site & maintenance – S142 Gov't Info	£102	£239	£1,100	£150.00	£1,100
13	Jubilee / Coronation RBL–Sec 137	£0	£25	£25	£30.00	£25
14	Recreation Grants	-	£13	£1,000	£294.96	£1,000
15	Citizens Advice Bureau		-	£100	-	£100
16a	Cricket Field CHFT support	£106	£392	£500	£531.31	£600
16b	Cricket Field CHFT funding	£3,429	£17,892	-		-
17	Community Play Park fund-support	£75,000	£3,131	£8,000	£398.00	£8,000
18	Rebuild reserves for new assets	-	-	£15,000	-	£10,000
19	VAT as a refundable expense	£16,650	£3,256	-	£1,755.56	-
TOTAL EXPENDITURE (inc VAT):		**£107,503**	**£38,858**	**£43,271**	**£11,273.88**	**£40,981**
20	Precept request	£37,000	£38,000	**£38,000**	£38,000.00	**£38,000**
21	Burials & Monuments	£1,376	£985	£500	£446.00	£500
21	Bank Interest: CHFT & Ppark	£426	£919	£500	-	£500
22	*Community Infrastructure Levy*		-	-	-	-
23	Play Park grants	£62,615	-	-	-	-
24	Donations / awards	£130	£5	£160	£5.10	£160
25	Recovered VAT	£10,793	£15,723	£3,516	-	£2,000
TOTAL INCOME		**£112,341**	**£55,632**	**£42,676**	**£38,451.10**	**£41,160**
Excess income over expenditure		£4,838	£16,774	-£595	£27,177.22	£179

Culworth Parish Council Summary of Predicted Expenditure,
as discussed for 2025-26 budgeting

The village Precept (collected via your rates) is based on the following figures.
The predicted expenditure will be covered by the Precept plus reserves plus VAT reclaim.

	Expenditure Item	Budget		Explanation
1	Grass Mowing	£1,000		**Cartwright Landscapes:** mowing of green and other areas £63, mow perimeter of cricket field £99, mow The Mound £233 monthly variable frequency + VAT. A 10% increase in cost can be covered by current budget. Ppark & BG now below!
2	Tree / Path Maintenance	£2,000		Trees on recognised green spaces, expected safety work.
3	Subs NCALC & SLCC	£1,600		Useful subscriptions. Provision for Scribe online accounts year 1
4a	Yu Energy for street lighting	£1,300		Further investigation required to update Energy Certificate.
4b	E.On street light maintenance	£1,600		Ad-hoc by AJR in Eydon. 1 unit awaits LED conversion?
5	Parish Council Insurance	£1,100		Village assets and public liability. Annual through Hiscox Insurance, includes the play park. Anticipate a 10% increase
6	Clerk / Expenses	£7,022 £416 £106		Clerk 8 hrs/week inc hol at Local Council rate LC1+ SCP point 17 at **£16.88** per hour (inc est 5% increase = £7,022) plus contribution towards use of home office facilities £8 pw (£416 pa), stationery and postage and extra mileage (£110 pa). Training courses for Clerk & Councillors = £500
	Clerk / Councillor training	£500		
7	Internal & External Audit	£512		N-CALC fee for internal audit band 2. N-CALC acts as our Data Protection Officer for a nominal £10 pa.
8	Hall rental	£200		Approximately six meetings per year, £50 a time?
9	Burial Ground Maintenance	£1,000		**Roger Smith:** Mow burial Ground £23, Strim burial ground £15
10	Dog & litter bin maintenance	£1,500		Dog bins: Marcus Young, invoice in arrears in January.
11	Village Newsletter– Sec 137	£300		Five issues per year, including printing. Volunteers deliver them.
12a	Village web site hosting, development and maintenance	£955		Porting to a new 'accessible' web site. Fee for web site registration with ICO Two council-controlled emails for Chair and Clerk TBA.
12b		£45		
12c		£100		
13	Remembrance Wreath	£25		Suggested grant increase from £20.
14	Miscellaneous contingency	£1,000		Recreation Grants
15	Grant Citizens Advice Bureau	£100		Benefits less affluent villagers and those in sudden difficulties
16	Cricket Field Improvements	£600		Provision for water and lease. Phase 1 completed (excludes any village hall relocation, tarmac parking postponed until the same).
17	Community Play Park support	£8,000		Allows depreciation of £75,000 invested over 15 years, £200 for annual safety inspection, plus regular mowing
18	Build reserves for new hall	£10,000		To facilitate match-funding for CHFT Phase 2 grant applications
TOTAL BUDGET:		**£40,981**		**From 1st April 2025 onward**
Precept requested:		**£38,000**		A zero increase, continuing set-aside for public building works

31/10/25	*£22,076*	*Unity Trust T2 general*
30/09/25	*£6,282*	*Unity Trust with interest CHFT*
30/09/25 Saver Acct Reserves	*£59,438*	*Unity Trust with interest*
31/11/25	*-£1,002*	*November 2025 meeting payments outstanding*
31/03/26 est Q1 expenditures	*-£6,100*	*Includes 5% uplift on 2025 q1 figures*
Net Parish Council assets	***£80,695***	*Estimated carry-forward into 2026-27 financial year*

Allocation of Culworth cash reserves 2026-27 **Cash reserve at 31/03/26** **£80,696**

	Incremented Current year		Replace after Year		Units owned		Unit cost 2016		Revised Allocation
Estimate, in case of an election call with costs not covered by local elections									£2,000
Planned street pole & light renewal	6	/	25	*	26	*	£900	=	£5,616
Planned noticeboard replacement	8	/	10	*	2	*	£500	=	£800
Planned grit bin replacement	8	/	10	*	**3**	*	£200	=	**£480**
Village benches	11	/	15	*	**3**	*	£600	=	**£1,320**
Community Defibrillator	5	/	5	*	1	*	£1,000	=	£1,000
Vehicle Activated Speed Sign (2018)	6	/	10	*	1	*	£3,500	=	£2,100
Play Park equipment	**3**	**/**	**15**	*	**1**	*	**£75,000**	**=**	**£15,000**
Reserve for new Village Hall match funding									**£44,000**
Unexpected contingency pot, 10% of available cash assets; omitting unallocated CIL									£8,070
Reserved funds for CIL, yet to be allocated									£0
Total reserves allocations (a recommendation)									**£80,386**
Effective surplus cash reserves upon those recommended									**£310**

APPENDIX B: OUTGOING CLERK HOURS EXPENDED IN OCTOBER 2025

Date	Description Target 3 hrs per week, Or 12-15 hours per month	Miscellaneous	Correspondence	Accounts & Budget	Audit	Agendas & Minutes	Meetings	Burial Ground
2.10.25	Prepare printouts, meeting					2.5		
7.10.25	Review and forward emails		0.5					
7.10.25	Repair corrupted minutes.doc to .odt	0.5						
12.10.25	Upload Audit Completion Notice and report				0.5			
20.10.25	Prep for Finance meeting, minutes					2		
20.10.25	Update Unity account			0.5				
20.10.25	Set-up Finance payment			0.5				
23.10.25	Draft 2nd Finance meeting (New Clerk)					2.5		
26.10.25	Draft October minutes					3		
27.10.25	Revise draft minutes fight gmail to send them					2		
29.10.25	Reaccess gmail, catch-up		2					
30/10/25	**Reimbursement of added hours 3.5+/week**	-20						
TOTALS	**-3.50**	-19.5	2.5	1	0.5	12	0	

YTD

Month	Days	Target Hours	Actual Hours	Difference
	3.5 hours per week contracted (4 hour paid), equates to a target of 0.5 hours per day			
January **(Precept, tenders) ***	**31**	**13.3**	32.0	18.7
February **(no meeting)**	28	**12.0**	**8.0**	-4.0
March **(draft end of year accounts) ****	**31**	**13.3**	10.0	-3.3
April (Annual Parish Meeting, Accts)	30	**12.9**	**11.0**	-1.9
May (Annual General Meeting, Procs)	**31**	**13.3**	**25.5**	12.2
June **(Accounts meeting)**	30	**12.9**	**21.0**	8.1
July	**31**	**13.3**	**27.5**	14.2
August **(no meeting) *****	31	**13.3**	-3.0	-16.3
September	**30**	**12.9**	**25.0**	12.1
October *****	31	**13.3**	-3.5	-16.8
November (**budgeting**)	**30**	**12.9**	**12.5**	-0.4
December (contracts renewals)	31			0.0
Accumulated over / under hours worked		143.1	166	**22.9**

*Hours reimbursed, beyond 4 hours weekly***:* *20.0*
*Hours reimbursed, beyond 4 hours weekly****:* *20.0*
Total extra Hours reimbursed *80.0*
(LEL 2024-25 permits £123 pw or £6,396 pa; 180 hrs at £16.17 per hour is only £2,910)